

**Hillborough Junior School**

**E-Safety Agreement for Pupils and Parents**

**Using Computers:**

- I will not access other people's files;
- I will not bring in Memory Sticks or CD ROMs from outside school and try to use them on the school computers unless a Teacher has given me permission.

**Using the Internet:**

- I will not use the internet without having permission;
- I will report any material which is unpleasant or makes me feel uncomfortable to my Teacher immediately because this will help protect other pupils as well as myself;
- I understand that the school may check my computer files and may monitor the Internet sites I visit;
- I will not complete and send forms without permission from my Teacher;
- I will never give my full name, my home address or telephone number to anyone on the Internet or when completing forms.

**Using E-Mail/Messaging:**

- I will immediately report any unpleasant messages sent to me because this will help protect other pupils as well as myself.
- I understand that e-mail messages I receive or send may be read by others;
- The messages I send will be polite and responsible whether inside school or outside;
- I will never use my full name, my home address or telephone number when I am writing an e-mail/message to someone outside the family;
- I will not use school e-mail facilities to arrange to meet someone outside school hours.

**I understand that I must use School ICT systems in a responsible way, to ensure that there is no risk to my safety or to the safety and security of the ICT systems and other children.**

**I understand that I am responsible for my actions both inside and outside of school and that I should always act as I would expect and like others to act towards me.**

**Name of child:**

**Class:**

**Child's Signature:**

**Date:**

**Parent/carer Signature:**

**Date:**